

# How to Run the CAT Report and Use the Output

The screenshot displays the FamilySearch Contractor Audit Tool interface. The main section is titled 'Interviews' and contains a table with columns: ✓, Progress, Date Loaded, Interview Date, Interview Folder Name, Interviewer, Interviewee, and First A. The table lists various interview records. A 'Date Range' dialog box is open, showing a date range from 5/12/2021 to 5/19/2021. A 'Run Report' button is highlighted within this dialog. The 'Details' sidebar on the right shows the 'Interview Date: 4/2/2020 6:20 AM' and a list of actions including 'Select Interview File', 'Audit Interview Files', 'Audit Metadata File', 'Select Pedigree File', 'Identify First Ancestor and Interviewee', 'Audit Pedigree Data', 'Check for Duplicates', 'Update Metadata File', 'Request Payment', 'Copy Interview Files to External Drive', 'Records Operations Center Audit', and 'Re-copy'. A blue 'Report' button is located in the top right corner of the interface.

✓	Progress	Date Loaded	Interview Date	Interview Folder Name	Interviewer	Interviewee	First A
		2021-05-18	2020-01-12	20_003_20200112_1128	Somal---	Assou	Esse G
		2021-05-18	2020-02-09	20_005_20200209_0940	Badoum	Koffi I	Ngaza
		2021-05-18	2020-02-09	20_003_20200209_1840	Somal---	Gnam	Koua K
⚠		2021-05-18	2020-02-11	20_002_20200211_2211	Koua I	Koffi I	Koffi B
		2021-05-18	2020-02-12	20_003_20200212_2056	Somal---	Emna	Angba
⚠		2021-05-18	2020-02-13	20_002_20200213_0442	Koua I	Mako	Atta K
		2021-05-18	2020-02-14				Dje Eh
		2021-05-18	2020-02-14				Aya
		2021-05-18	2020-02-15				Angba
		2021-05-18	2020-02-15	20_003_20200215_1550	Somali		Dja Be
		2021-05-18	2020-02-17	20_003_20200217_1316	Somali	Itien	Nda T
		2021-05-18	2020-02-17	20_002_20200217_1327	Koua I	Allou	N'Gor
		2021-05-18	2020-02-19	20_003_20200219_1248	Somala	Kouan	Bedia
		2021-05-18	2020-02-22	20_003_20200222_1429	Somala	Motch	Dja Ko
⚠		2021-05-18	2020-02-23	20_002_20200223_1153	Koua N	Krou I	Koffi K
⚠		2021-05-18	2020-02-26	20_002_20200226_0958	Koua N	Eba M	N'Dou

1. Click the blue [Report] button in the top right corner.
2. Select the date range of interviews you want to see.
3. Click the blue [Run Report] button

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The screenshot displays the FamilySearch Contractor Audit Tool interface. At the top, there's a navigation bar with 'Add Interview' and 'Report' buttons. Below this, the 'Interviews' section shows a table of interview data. A red circle with the number '4' highlights the 'Interviews' table. To the right, the 'Details' section shows 'Interview Date: 4/2/2020 6:20 AM' and a 'Select Interview File' button. Below the 'Interviews' table, an Excel spreadsheet is open, showing the 'CAT\_Report\_2021-05-19\_101006.xlsx' file. A red circle with the number '5' highlights the Excel spreadsheet. The spreadsheet has a green header row with columns: Date, FolderName, Interview Stat, Interviewer Name, Names Submitt, Names Past Cut, Duplicate Nam, Names Approv, Ra, Amount To P, and a blank column. The data rows show interview details for various dates and interviewers.

Date	FolderName	Interview Stat	Interviewer Name	Names Submitt	Names Past Cut	Duplicate Nam	Names Approv	Ra	Amount To P	
5/12/2021	20_007_20200307_1622	Ready	Richan	69	43	0	26	0	0	
5/12/2021	20_111_20200402_0620	Issues	Andrei	10	8	0	0	0	0	
5/14/2021	20_021_20200328_2216	Issues	Andrei	55	25	0	0	0	0	
5/14/2021	20_022_20200417_1132	Ready	Siba M	40	36	0	04	0	0	
5/12/2021	20_007_20200307_1622	Ready	Richan	69	43	0	26	0	0	
5/12/2021	20_111_20200402_0620	Issues	Andrei	10	8	0	0	0	0	
5/14/2021	20_021_20200328_2216	Issues	Andrei	55	25	0	0	0	0	
5/14/2021	20_022_20200417_1132	Ready	Siba M	40	36	0	04	0	0	
5/12/2021	20_007_20200307_1622	Ready	Richan	69	43	0	26	0	0	
5/12/2021	20_111_20200402_0620	Issues	Andrei	10	8	0	0	0	0	
5/14/2021	20_021_20200328_2216	Issues	Andrei	55	25	0	0	0	0	
5/14/2021	20_022_20200417_1132	Ready	Siba M	40	36	0	04	0	0	
5/12/2021	20_007_20200307_1622	Ready	Richan	69	43	0	26	0	0	
5/12/2021	20_111_20200402_0620	Issues	Andrei	10	8	0	0	0	0	
5/14/2021	20_021_20200328_2216	Issues	Andrei	55	25	0	0	0	0	
5/14/2021	20_022_20200417_1132	Ready	Siba M	40	36	0	04	0	0	
5/14/2021	20_021_20200328_2216	Issues	Andrei	55	25	0	0	0	0	
5/14/2021	20_022_20200417_1132	Ready	Siba M	40	36	0	04	0	0	

4. An Excel, or Open Office, spreadsheet will automatically open.

5. File, Save, the spreadsheet and start manipulating and analyzing your data.

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	A	B	C	D	E	F	G	H	I	J
1	Date	FolderName	Interview Status	Interviewer Name	Names Submitted	Names Past Cutoff	Duplicate Names	Names Approved	Rate	Amount To Pay
2	5/12/2021	XX20_007_20200307_1622	Ready	Richard	129	23	0	106	0	0
3	5/12/2021	XX20_111_20200402_0620	Issues	Andreas	211	8	0	203	0	0
4	5/14/2021	XX20_021_20200328_2216	Issues	Andreas	153	25	0	128	0	0
5	5/14/2021	XX20_022_20200417_1132	Ready	Siba	84	36	0	48	0	0
6	5/18/2021	XX20_007_20200314_1619	Ready	Richard	101	62	9	30	0	0
7	5/18/2021	XX20_007_20200311_1627	Ready	Richard	54	0	2	52	0	0
8	5/18/2021	XX20_007_20200310_1800	Ready	Richard	67	42	7	18	0	0
9	5/18/2021	XX20_007_20200307_1422	Ready	Richard	143	35	9	99	0	0
10	5/18/2021	XX20_007_20200307_1320	Ready	Richard	209	9	1	199	0	0
11	5/18/2021	XX20_007_20200307_0803	Ready	Richard	166	10	5	151	0	0
12	5/18/2021	XX20_007_20200306_0921	Frozen	Richard	0	0	0	0	0	0
13	5/18/2021	XX20_007_20200305_1609	Request Payment	Richard	187	58	9	120	0	0
14	5/18/2021	XX20_007_20200305_0836	Request Payment	Richard	122	58	0	64	0	0
15	5/18/2021	XX20_007_20200305_0739	Request Payment	Richard	194	5	28	161	0	0
16	5/18/2021	XX20_005_20200227_1208	Request Payment	Estelle	134	20	0	114	0	0
17	5/18/2021	XX20_005_20200209_0940	Request Payment	Estelle	160	30	0	130	0	0
18	5/18/2021	XX20_0005_20200214_1223	Request Payment	Estelle	115	17	0	98	0	0
19	5/18/2021	XX20_003_20200309_0929	Request Payment	Somala	98	6	0	92	0	0
20	5/18/2021	XX20_003_20200305_1609	Request Payment	Somala	72	0	1	71	0	0

There are many things that can be done with the CAT Report, including:

- A. Use the output for payroll, and pay Field Agents only for interviews that pass the CAT.
- B. Check if Field Agents are sharing IDs or using multiple IDs.
- C. Compare an individual Field Agent's production to other Field Agent's and/or determine if a Field Agent's production is reasonable (ex. Compare average number of interviews and names collected in a week or month).
- D. Count the number of fabricated interviews (Interview Status = Frozen) for each Field Agent.
- E. Look for unusual patterns or common values of submitted names by Field Agent.